

**Westmoreland County Tax Collection Committee (WCTCC)
Operating Board Meeting, Minutes
Monday, January 27, 2020**

Chairman Scott Sistek called the meeting to order. Roll call was taken with the following members present: Scott Sistek, Diane Heming, Caprice Mills, J. R. Dzurica, James Meyer, Dan Watson, Gregory Primm and Paul Sroka. Attorney John Prorok was present in place of Solicitor Lawrence Maiello. Diane Figg and Janette Shaw were absent. A quorum was present.

Pledge of Allegiance.

Election of 2020 Officers. Caprice Mills **MOVED** to reappoint Scott Sistek as Chairman of the WCTCC Operating Board; Diane Heming as Vice-Chairman of the WCTCC Operating Board; Caprice Mills as Secretary and Open Records Officer of the WCTCC Operating Board; and Diane Figg as Treasurer of the WCTCC Operating Board, the same as last year, and Dan Watson **SECONDED**. No discussion. **Motion carried.**

Approval of Minutes. Gregory Primm **MOVED** to approve the minutes of the Operating Board Meeting held on January 29, 2019, and Paul Sroka **SECONDED**. No discussion. **Motion carried.**

Approval of Bills. Bills were approved at the WCTCC Full Board Meeting.

Public Comment. For the record there was no public comment presented at the meeting.

Treasurer's Report. No report.

Solicitor's Report. No report.

Committee Reports. No reports.

Open Board Discussion. A discussion arose in regard to a complete audit not being warranted; will continue to use outside firm that is currently auditing Berkheimer unless problems arise. Caprice Mills **MOVED** to rescind the recommendation that a full audit be conducted in 2021 for fiscal year 2020 and rescind the collection of the full assessment in 2020 to cover those audit fees, which was approved at the Operating Board Meeting held in January, 2019, and Gregory Primm **SECONDED**. No further discussion. **Motion carried.**

Adjournment. James Meyer **MOVED** to adjourn the meeting. **SECONDED:** Paul Sroka.

Respectfully Submitted,

Caprice Mills
WCTCC Operating Board Secretary
& Open Records Officer